



Barcoding

Inventory Pro for Windows:

Printing barcodes at receiving time:

-After all the receiving screen fields are populated with:

Items

number of units

serial numbers (Optional, unless required)

....click the "Print Labels" check box before receiving

| Line | Item ID | Description | Units |
|------|---------|-------------|-------|
| 1 | ... | | 2 |
| 2 | ... | | 2 |
| 3 | ... | | 2 |



Item ID: IPODC-B-60

IPOD Classic Black 60GB

Serial: LS-001

Receiving Date: 4/16/2020 11:07 AM

Reference: ADJ-00027

Warehouse: ACME Manufacturing

Remark:

"Inventory Pro - The smart way of keeping track."



Printing barcodes after the items have been received:

-Immediately after receiving an item a notice will appear with a link to print labels if not printed prior to receiving

Notice: Item(s) Received Successfully.
Notice: Recorded as Adjustment #ADJ-00028
Notice: Print Labels

-Else

-From the main menu select Reports

-Then select Receiving Stock

-In the Report field find Receipt History

-In Receipt History Report a Label button is available for previous Reports that generated barcode labels.

Table with search filters (Type: Receiving Stock, Report: Receipt History, Warehouse: All Warehouses) and a data table with columns: Label, Reference, Date Received, Status, Qty, Warehouse. Data rows include ADJ-00035 and ADJ-00032.